



OFFICE OF THE
SUB DIVISIONAL MAGISTRATE
AKHNOOR

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MINUTES OF THE MEETING HELD UNDER THE CHAIRMANSHIP OF Mrs SUNAINA SHARMA, KAS, SUB DIVISIONAL MAGISTRATE AKHNOOR ON 15-06-2017.

A meeting was convened in the PWD Guest House Akhnoor in order to have first-hand view about the preparedness for meeting out critical situation during the ensuing monsoon season. All the sectoral officers of the concerned departments, representatives of Army from HQ 10 INF Div and representatives of BSF participated. The Disaster management plan of Sub Division Akhnoor in respect of monsoon season 2017 was discussed in detail.

Following representatives were present in the meeting.

1. Tehsildar/NT Akhnoor
2. Tehsildar/NT Mera Mandrian
3. Tehsildar/NT Jourian
4. BDO Akhnoor
5. BDO Maira Mandrian
6. BDO Bhalwal Brahmna
7. SDPO Akhnoor
8. GSO-2 (INT) HQ 10 INF DIV
9. AC 89 Bn BSF
- 10.XEN Flood Control Division Akhnoor
- 11.XEN PHE Division Akhnoor
- 12.XEN Irrigation Mech. Division Akhnoor
- 13.AEE PDD Akhnoor
- 14.AEE PWD Akhnoor
- 15.AEE Flood Control
- 16.HDO Akhnoor
- 17.EO, MC Akhnoor
- 18.CDPO Akhnoor
- 19.SDAO Akhnoor
20. RO Social Forestry Akhnoor
- 21.RO Forest Department

22. DY CEO Akhnoor
23. ZEO Akhnoor
24. TSO Akhnoor
25. TSO Jourian
26. LDO/BVO Akhnoor
27. EO,MC Akhnoor and Jourian
28. SDEO BSNL Akhnoor
29. Rep. Civil Defence

At the very outset XEN Flood Control Department discussed the Flood disaster management Plan for Akhnoor sector for the year 2017, in which he discussed about the catchment area of river Chenab which is about 21400 Sq. Kms, upto Akhnoor bridge. The Catchment area is rugged, Steep and mostly swift. Flood in Chenab results from heavy rainfall in the upper drainage basin which falls under the most active monsoon belt due to which catastrophic floods occurs during the short time resulting in the large scale damage to both the banks.

The villages which get affected by the floods are Lehairan, Sangrampur, Chanjwan, Bhour, Dalpat , Maira, Sitriwala, Chak Sikander on right bank and Garkhal, Fathu Kotli on left bank of river Chenab and among these Garkhal, Maira, Sitriwala, Chak Sikander are most vulnerable spots. He further discussed that the administration has **four hour reaction time** that is the time taken by river water to reach Akhnoor from Hydro Slal (Reasi). Proper monitoring of the gauge at Akhnoor bridge is of utmost important. The gauge ‘ **35 ft represents sign of danger** ’and the gauge ‘ **42 ft represents the level of evacuation** ’.

After going through detailed Disaster management plan the following directions were issued to all the sectoral officers present by the undersigned.

- **Contingency Plan:**

All the Tehsildar and Naib Tehsildar were directed to make a plan for evacuation by identifying suitable locations/buildings where people can be shifted, providing of essential commodities like eatable, tents, torches etc. Panchayat members and VDC members are also needed to be taken under consideration in order to seek their help. There is need to work out a plan in which role of Army and civil departments should be clarified.

Action: All Tehsildars and Naib Tehsildars of sub division Akhnoor

- **Constitution of flood monitoring Cells:**

Flood monitoring cell will be constituted by Tehsildar Akhnoor/Jourian/Maira Mandrian at Tehsil levels. Order copies of teams so constituted will be provided to all concerned officers alongwith important contact numbers. XEN Flood Control is also required to make arrangement of rescue ropes, PA system, torches etc. that will be used during rainy season.

Action: Tehsildar Akhnoor/Jourian/ Mera Mandrian /XEN Flood Control

- **Arrangement of transportation for shifting people:**

Tehsildar Akhnoor/Jourian/Mera Mandrian and BDO Akhnoor/Bhalwal Brahmana/Maira Mandrian will keep with themselves lists of owners/drivers of trolleys/matadors with their contact Numbers and also of village Numberdars/chowkidars which can be utilized for evacuations of people to the safer place. Tehsildars will furnish lists of village Numberdars and chowkidars along with their contact numbers to this office at the earliest.

Action: Tehsildar Akhnoor/Jourian/Mera Mandrian and BDO Akhnoor/Bhalwal Brahmana/Maira Mandrian

- **Constitution of village level Committees:**

Undersigned instructed that the Village level committees will be constituted by BDO Akhnoor/Bhalwal Brahmana/Maira Mandrian and the copies of the same be furnished to this office at the earliest. They were further directed to make detailed lists of total number of cattle each nomad (Gujjar Bakarwal residing at the banks of river Chenab) family has.

Action: BDO Akhnoor/ Bhalwal Brahmana / Mera Mandrian

- **Arrangement of wireless and Hooters:**

SDPO Akhnoor shall provide wireless system in the flood prone areas in order to communicate the concerned public about any danger. He was further directed to install hooters at some places to create awareness among the public about the flood.

Action by: SDPO Akhnoor

- **Speedy Communication:**

All arrangements like landline phones/Fax machines/internet will be made well in advance by all the officers concerned for speedy transmission of information related to flash floods. Sub Divisional Exchange Officer, Akhnoor is also required to provide all assistance in this connection well in time.

Action: SDO BSNL Akhnoor

- **Timely restorations of services:**

Sectoral Officers of Health, Electric, PWD(R&B), PHE, PMGSY etc. Departments will remain ready for speedy and timely restoration of services. Reports regarding damages and restorations of services should reach this office well in time.

Action: All above

- **Arrangement of essential medicines:**

BMO Akhnoor is required to ensure arrangement of all essential medicines that are required during rainy season. A mobile van should be kept ready to provide health check of the people of flood affected villages. He shall be responsible for regular check-ups of the people who may be shifted to the safer places. All the health institutions functioning under him will be directed by him for necessary services in this regard..

Action: BMO Akhnoor

- **Help from Army:**

Undersigned had discussed in detail about the help which army can provide to the flood affected areas, role of army is very crucial in such situations, installation of telephone at the Akhnoor bridge, providing of vehicle for evacuation, arrangement of boats and man power to rescue people, providing food to the affected people, are some of the areas where the help of Army is required. Also, proper liaisoning has to be made between Army officials and civil administration. One official from flood control department has to assist the army monitoring team which will provide inputs to the team so as to make proper assessment of water levels and to identify the spots where immediate help would be required.

Action: HQ 10 INF DIV and XEN Flood Control

- **Treatment of cattle:**

LSDO Akhnoor was directed to constitute teams of doctors for check-up of cattle in flood affected areas. Lists of centres and staff will be furnished to this office well in time.

Action: LSDO Akhnoor

- **Checking rate lists of essential commodities:**

Flash floods can result into shortage of essential commodities. Tehsildars/NaibTehsildars, EO MC Akhnoor/Jourian, TSO Akhnoor/Jourian, SHO Akhnoor, I/C Jourian/Garkhal were directed to check black marketing and hoarding of essential commodities. They will ensure that rate lists are displayed in all shops in the market.

Action: All above.

- **Installation of flood lights:**

AEE PDD was instructed to provide flood lights at important spots like the gauge point, Sair gah, Hari Mandir Ghat and Jio Pota Ghat.

Action: AEE PDD

- **Clearing of drains:**

EO Akhnoor and Jourian were directed to keep the drainage system of the towns clean, so that drains do not choke during the heavy rain which can create flood like situation in the cities as well. They need to ensure that they have the stock of chlorine tablets to be used for water purification in monsoon season.

Action: EO Akhnoor/Jourian

- **Storage of Ration etc:**

Tehsil Supply Officer Akhnoor/Jourian were directed to ensure that wheat, rice, Sugar and K. Oil is made available for the flood sufferers, if such a situation arises. Further they should make assessment of ration required in such situation, well in advance. And also proper liaisoning between Tehsildars and TSO should be maintained in order to make proper record of relief provided and number of beneficiaries should be matched at the end.

Action: TSO Akhnoor/Jourian, Tehsildar Akhnoor/Jourian

- **Placing of flags:**

Tehsildar Akhnoor, Jourian, Mera Mandrian and BDO Akhnoor/ Maira-Mandrian/ Bhalwal Brahmana were instructed to ensure that flags of different colours fixed as per water gauge be placed at the vulnerable spots and the help of the Army shall be taken for this purpose.

Action: Tehsildar Akhnoor, Jourian, Mera Mandrian and BDO Akhnoor/ Bhalwal Brahmana / Mera Mandrian

- **Survey of land sliding:**

It was directed to HDO Akhnoor to conduct a survey of land sliding prone area in order to take preventive measures in such areas.

Action: HDO Akhnoor

- **Inventory of man power /other resources available with sectoral officers:**

All the sectoral officers were instructed to make the man power available in such situation. Services of Anganwari workers would be utilised and make an inventory of man power they have of their respective departments.

Action: All Sectoral officers

- **Providing basic minimum facilities in the camps:**

Dy. CEO Akhnoor and BMO Akhnoor were directed to ensure that the basic minimum facilities like toilet, electricity, water and medicines alongwith medical team be made available in the camps to be established for the flood affected people. The nodal officers of the camps will supervise the availability of all necessary requirements in the camp. The services of PHE and PDD department can be taken. The cooks of mid-day meal scheme will be utilised for cooking purposes in such camps.

Action: BMO Akhnoor, Dy CEO Akhnoor/ZEO Akhnoor /ZEO Jourian, XEN PHE/PDD.

- **Providing detail of Material required at Tehsil Level:**

All the Tehsildars were instructed to provide the list of material required by them in monsoon season like Tents, Plastic sheets etc. at the earliest so that these items can be arranged in advance.

Action:Tehsildar Akhnoor,Jourian, Mera Mandrian

- **Setting up of Joint Control Room:**

A joint control Room shall be constituted at Sub Divisional level including the representatives of Revenue, Police, Flood control, Army, Rural Development and Agriculture, heads of these departments were instructed to provide the names of their representatives for the joint control room. The Gauge monitoring team shall coordinate with the joint control room.

Action: Tehsildar Akhnoor, BDO Akhnoor, XEN Flood Control, GSO-2 (INT) HQ 10 INF DIV,SDAO Akhnoor.

- **Mock Drills and awareness by Civil defence Volunteers:**

It was directed to representatives of civil defence to conduct mock drills at village level and make aware the common masses about the preventive measures in this regard.

Action: Incharge Civil Defence Akhnoor.

• **Emergency Tender vehicle:**

It was directed to Incharge Fire services Akhnoor to keep ready an Emergency Tender Vehicle to meet out any eventuality during the monsoon season.

Action: Incharge Fire services, Akhnoor

In the end all the concerned were asked to remain alert and vigilant in the rainy season and proper coordination among all the departments is required so as to cope with any situation. There should be no communication gap at any point. All instructions must be followed strictly, so as to prevent any kind of mishappening.

No: SDM/AKH/2017-18/258-62

Dated: 17 /06/2017

- Sd-

**(Sunaina Sharma), KAS
SDM Akhnoor.**

Copy to the:

1. Deputy Commissioner, Jammu for favour of information please.
2. GOC ,10 Div. Akhnoor for information please.
3. SDPO Akhnoor for information.
4. CO 89 Bn BSF for information.
5. All concerned officers for n.a.